



ANA CANTLE

LIFE AND CAREER COACH

+34617839921

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WORK EXPERIENCE

-Life and Career Coach

Marbella International University Center
| September 2018 - Present

Internship Coordinator. Individual and group coaching sessions. Training courses in soft skills. Developing extracurricular activities - both in social and career orientated areas. Evaluating and implementing new resources.

-Coach and Trainer.

EuroKey Community | 2016 - Present

Training courses in soft skills as part of Erasmus + Programme.

-Coach and Trainer.

Grupo Impulsa | 2017

Developing business coaching programmes.

-Office Manager

Tribeca Showroom | 2014 - 2018

Dealing with suppliers, clients and accounts.

-Office Manager

Marbella Euro Business Centre | 2005 - 2014

Developing the business in all areas.

ABOUT ME

Passionate about people with a strong belief in their potential, and an interest in talent management. Comfortable outside my comfort zone. Always eager to improve and a constant knowledge seeker. Open to facing all kinds of challenges and overcoming obstacles.

SKILLS

Proactive
Organized
Detail-oriented
Ethical
Empathetic
Enthusiastic
Coordinated
Strong Communicator
Team Player
Critical Thinker
Independent Thinker
Active Listener

LANGUAGES

English: Bilingual.

Spanish: Bilingual.

Italian: High level. ERASMUS programme in Italy.

French: Medium level. IGCSE, IB

INTERESTS



Travelling



Sports



Painting



Photography

EDUCATION

- Executive Coaching. *Eifor*. | 2017
- Trainer of trainers. *ISC SL Online*. | 2016
- Work management and Payroll. *Y-Conta*. (Marbella) | 2016
- Celta Course. Pass B. *International House - Clic Sevilla*. (Málaga) | 2014
- Personnel Management. *CEOE Online*. | 2014
- Management and Coaching abilities. *EOI* (Málaga). | 2012 - 13
- Master in Coaching with DBM. *Valencia University*. | 2011 - 2012
- Master in Coaching. (Málaga). *Coach Creativo*. 2009 - 2010
- MBA Executive. (Málaga). *Chamber of Commerce of Málaga*. | 2007 - 2008
- Course in Accountancy. *Academia Centro de Estudios Contables* (Marbella). | 2005 - 2006
- Administrative Assistant Course. (Marbella). *Tutor Academy - Junta de Andalucía*. | 2004 - 2005
- Università degli Studi di Padova (Italy). *ERASMUS Programme in Psychology* | 2004
- Bachelor's Degree in Psychology. *Málaga University* | 1998 - 2004
- *Aloha College*. (Marbella) EGB, BUP, COU, IGCSE, IB and Selectividad | 1993 - 1998